



CALIFORNIA FIRE FIGHTER
JOINT APPRENTICESHIP COMMITTEE

Training Reporting Instructions Handbook

2009

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INTRODUCTION

This handbook provides information and instructions on completing and filing training reports using the CFFJAC Training Reporting System. This is an addendum to the California Fire Fighter Joint Apprenticeship Committee (CFFJAC) Rules and Regulations. As such, the material in this handbook is part of these Rules and Regulations.

All training conducted under the auspices of the CFFJAC is funded through the public educational system in the State of California. All hours of training that are reported for funding purposes must be documented. After submitting training records for funding, documentation must also be locally maintained by the fire department.

This training reporting system is intended to provide a complete and uniform system for training documentation.

This handbook provides instructions and examples on completing the required forms, as well as information on when and how to submit training reports. Reports may be submitted on paper or electronically.

If you have questions about preparing these reports or electronic filing, please contact the CFFJAC office, (916) 648-1717.

FILING TRAINING REPORTS

Each department must submit timely training reports for all apprentices. These reports should be returned as a unit from each department. Email electronic reports to jacdata@cpf.org.

Written training reports must be legible and complete. Electronic reporting is more accurate than reports submitted on paper. Contact the CFFJAC office for assistance in converting to electronic reporting.

Each training report covers a calendar month and is due in the CFFJAC office by the 10th day of the following month.

Monthly Training Reports

A training report must be made at the end of each month on the hours of academy and related and supplemental training received by each apprentice. These reports are used to track apprentices' hourly progress and to complete the attendance requirements of the educational institutions.

The training coordinator is responsible for submitting the monthly training reports to the CFFJAC office in Sacramento. Reports can be submitted on paper or electronically.

Contact the CFFJAC office for assistance if your department wants to file attendance electronically.

The reports should be sent no later than the 10th day of the month following the reporting month. For example, reports for training completed in January should be sent to the CFFJAC office no later than February 10th. The end of the fiscal year is June 30. The final filing date for training done in the fiscal year is 10 working days after the end of the fiscal year. Reports submitted after that date cannot be assured funding, but apprentices will be given credit for the training completed.

Reports should be sent in one group. However, **DO NOT** hold the majority of your reports for stragglers.

Instructions for Completing Training Reporting Form

Departments that are not submitting training reporting electronically shall use the CFFJAC Training Reporting Form (see page 5). Complete the form according to these instructions.

| BLOCK TITLE | INSTRUCTIONS |
|------------------------------|--|
| Month/Year | Enter the month and year for which the training is being recorded. |
| Name | Enter the full name of the individual for whom this training report is documenting JAC related training. |
| Social Security Number (SSN) | Enter the individual's JAC ID number. The SSN can be used as an alternative. |
| Department | Enter the name of the fire department or agency which employs the individual. |
| Assignment | Enter the individuals assigned work location at the time of the training (example: Battalion 1, Engine 13, Prevention Bureau, Truck 1, Delta Camp, Rescue/Squad 4, Ambulance 92, Air Attack Base Bravo, Fire Boat 1, etc.) |
| Date | Enter the date that the training occurred. |
| Primary Subject | Enter the upper-case letter code from the training code descriptions (page 7) that is most correct for the training program subject area. Be cautious, some subjects may fit in more than one category. SELECT THE CODE THAT BEST DESCRIBES THE TRAINING COMPLETED. |
| Specific Area of Study | Enter the letter code that is most correct for the specific area of study covered in the training activity. SELECT THE CODE THAT BEST DESCRIBES THE COMPLETED TRAINING FROM THE LISTINGS FOUND ON PAGES 8 THROUGH 29. |
| Type of Training | Enter the upper-case letter found on page 30 which best describes the actual type of method of training used in the specific learning activity. |
| Dept Use Only | This column has been left open intentionally for the optional use of the participating agency. |
| HRS | Enter the total number of hours trained. Time reported should be accounted for to the nearest ¼ hour (15 minute) increment. |
| Comments | Document additional pertinent information relative to the apprentice' progress on that specific training activity. |
| Total Hours | Complete the total number of hours per sheet. |
| Employee | The individual receiving training must sign on this line. |
| Supervisor | The supervisor of the individual receiving training must sign on this line certifying that all hours of training listed are accurate. |
| Instructor of Record | The Instructor of Record for the department must sign on this line certifying that all hours of training listed are accurate. NOTE: If the Instructor of Record uses a signature stamp, an authorization letter must be on file with the CFFJAC. |

TRAINING CODE DEFINITIONS
PRIMARY SUBJECTS (PAGE 7)
SPECIFIC AREAS OF STUDY (PAGE 9-29)
TYPES OF TRAINING (PAGE 30)

PRIMARY SUBJECT CODES

| SUBJECT AREAS | PAGE NO. |
|---|-----------------|
| A Academy | 8 |
| B Prevention | 9 |
| C Emergency Medical | 10 |
| D Rescue Practices..... | 11 |
| E Fire and Arson Investigation | 12 |
| F Preventative Maintenance | 13 |
| G Vehicle Repair | 14 |
| H Vehicle Operation and Pump Use | 15 |
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| M Office and Clerical Skills | 22 |
| N Construction Technology and Fire Protection Systems | 23 |
| O Hazardous Materials..... | 24 |
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| R Incident Command System NWCG Courses | 27 |
| S Incident Command System NWCG Courses | 28 |
| T Incident Command System NWCG Courses | 29 |

PRIMARY SUBJECT CODE A ACADEMY

Any training conducted as a part of an apprentice academy as established in the CFFJAC Rules and Regulations and approved by the local SubJAC.

Note: No specific area of study code is required when reporting apprentice academy training

PRIMARY SUBJECT CODE B PREVENTION

Specific area of study:

Any training in the specific areas of study listed here:

- A. Codes, Ordinances & Laws
including interpretation and application of Department, Local, County, State and Federal codes, ordinances, laws, policies and recognized fire protection and safety standards.
- B. Inspection Practices (Fire and Life Safety)
including permits, licenses, notices, citations, identification of common and special hazards, inspections and pre-planning of structures, aircraft and marine vessels.
- C. Public Education, Relations and Information Activities
including need for establishing good public relations, making public appearances, conducting school programs, industrial, business programs and demos, preparation of news releases and addressing complaints from the public.
- D. Plan Checking
including new construction, water supply, fire detection and alarm systems, built-in fire protection systems and identification of structural features and hazards.
- E. Records and Reports
including filling out and maintaining files, CFIRS, inspection logs and related reports.

PRIMARY SUBJECT CODE C EMERGENCY MEDICAL

Specific area of study:

Any training in the specific areas of study listed here:

- A. First Aid, Initial Training
- B. First Aid, Continuing Education
- C. CPR, Initial Training
- D. CPR, Continuing Education
- E. First Responder, Initial Training
- F. First Responder, Continuing Education
- G. EMT-I, Initial Training*
- H. EMT-I, Continuing Education
- I. *(Intentionally left blank)*
- J. *(Intentionally left blank)*
- K. Advanced EMT, Initial Training
- L. Advanced EMT, Continuing Education
- M. PARAMEDIC, Initial Training*
- N. PARAMEDIC, Continuing Education
- O. PARAMEDIC, In-service Training
- P. Automatic Defib Equipment, Procedures and Operations

* If part of an apprentice academy, use Primary Subject Code "A". No specific area of study code is required.

PRIMARY SUBJECT CODE D RESCUE PRACTICES

Specific area of study:

Any training in the specific areas of study listed here:

- A. Extrication Procedures, Methods and Techniques
 including identification, use, operation and maintenance of cutting, fusing,
 sawing, spreading, prying, pulling and striking tools as they relate to
 extrication.

- B. Search and Rescue Procedures, Methods and Techniques
 including use of ropes, life lines, life line signals, rappelling, lifts, carries,
 drags, shoring, cribbing, trenching and tunneling, litter basket use, hoisting
 and elevator, mine, cave and water/ice rescues.

- C. Evacuation Procedures, Methods and Techniques
 including all types of situations, interior of a building, aircraft or marine vessel
 and exterior including a geographic area.

- D. Human Behavior Related to Rescuers/Victims
 including critical incident stress and psychotic personalities.

- E. Use of Non-Fire Rescue Resources

- F. Use of Emergency Operations Plans (Local, State And Federal)

PRIMARY SUBJECT CODE E FIRE AND ARSON INVESTIGATION

Specific area of study:

Any training in the specific areas of study listed here:

- A. Origin and Cause Determination
- B. Evidence Collection, Identification and Preservation
- C. Estimating Fire Loss Data
- D. Incendiary Devices, Bombs and Ordinances
- E. Interview Techniques
- F. PC832 – Arrest, Search and Seizures
including related Police Officer training coursework
- G. Motives and Methods of Fire Setters
- H. Fire/Crime Scene Photography
- I. Arson and Incendiary Laws and Court Procedures
including expert witness training.
- J. Working with Law Enforcement and Allied Fire Service Agencies
- K. Investigation Reports and Records
including filling out CFIRS and associated Local, State and/or Federal crime reports.
- L. Handling Juvenile Fire Setters
including interviewing, detaining and counseling procedures.

PRIMARY SUBJECT CODE F PREVENTATIVE MAINTENANCE

Specific area of study:

Any training in the specific areas of study listed here:

- A. Preventative Maintenance – Light Vehicles
including all light vehicles not in other maintenance categories, servicing, minor repairs, parts replacement, adjusting, lubricating, inspecting and testing.
- B. Preventative Maintenance – Power and Hand Tools
including inspecting, adjusting, sharpening, lubricating, minor repairs and testing.
- C. Preventative Maintenance – Fire Engines & Water Tenders
including all engines and water tenders not in other categories, servicing, minor repairs, parts replacement, adjusting, lubricating, inspecting and testing.
- D. Preventative Maintenance – Fire Suppression Tools
including hose nozzles and couplings, ladders, appliances, extinguishers, hydrants, breathing apparatus and ropes.
- E. Preventative Maintenance – Aerial Apparatus
including aerials and snorkels servicing, minor repairs, parts replacement, adjusting, lubrication, inspection and testing.
- F. Preventative Maintenance – Heavy Equipment
including dozers, motor graders, loaders and dump truck servicing, minor repairs, parts replacement, adjusting, lubrication, inspection and testing.
- G. Preventative Maintenance – Marine Equipment
including shipboard firefighting equipment, systems and pumps.
- H. Preventative Maintenance – Buildings, Grounds and related Equipment
including pavement, fencing, landscape sprinkler systems, plumbing, electrical, roofing and painting.
- I. Preventative Maintenance – Communication Systems
including inspection and testing.
- J. Preventative Maintenance – Record Keeping

PRIMARY SUBJECT CODE G VEHICLE REPAIR
(Fire Mechanic Apprentices Use Only)

Specific area of study:

Any training in the specific areas of study listed here:

- A. Engine Theory
- B. Electrical Theory and Systems
- C. Power Train Theory and Systems
- D. Fire Pump Theory
- E. Suspension and Steering Theory and Systems
- F. Brake Systems
- G. Gasoline Engines
- H. Diesel Engines
- I. Electric Motors
- J. Engine Electrical Components and Systems
- K. Apparatus Electrical
- L. Fire Pumps
- M. Values and Nozzles
- N. Gauges and Meters
- O. Cooling Systems
- P. Hydraulic Systems
- Q. Transmissions
- R. Drive Lines
- S. Differentials
- T. Body and Fender Components
- U. Tires

PRIMARY SUBJECT CODE H VEHICLE OPERATION AND PUMP USE

Specific area of study:

Any training in the specific areas of study listed here:

- A. Vehicle Code (Laws, Rules and Regulations)
including federal, state and local laws, regulations, ordinances and rules governing travel, use and operation of department vehicles.
- B. Driver Training
including driver safety, traffic laws, defensive driving techniques, use of warning devices, interpreting gauges and meters, trouble shooting and apparatus spotting.
- C. Emergency Vehicle Operation
including laws relating to emergency operation of fire department vehicles, defensive driving techniques under emergency conditions and driving/operating under emergency conditions.
- D. Pump Theory and Operation
including routine maintenance, pump principles, various types of fire service pumps, Annual Pump Service Test and identification of unsafe pumping conditions.
- E. Hydraulics
including factors affecting fire ground water supply, hydraulic calculations and augmenting built-in fire suppression systems.
- F. Winches
including identification, use, capabilities, operation, safety, maintenance and repairs.
- G. Radio (On Board Communications Equipment)
including basic dispatching procedures, use and coordination of multiple radio channels for command and tactical operations and use of on-board data terminals/computers, hand held equipment and cellular telephones.
- H. Aerial Ladder/Elevating Platform Operations
including routine maintenance, identifying unsafe conditions, Master Stream operation and range, apparatus hydraulic, mechanical and electrical systems, safety procedures and system overrides.
- I. Specialized Equipment
including operation of fireboats, Oshkosh trucks, light trucks and foam equipment trucks.

Specific area of study:

Any training in the specific areas of study listed here:

- A. Ground Ladder Construction and Maintenance
including identification of types, terminology, construction, testing and inspection.
- B. Hose, Nozzles, Fittings and Related Appliances
including identification and classification of hose and threads, inspection and testing.
- C. Master Stream Appliance and Devices
including identification, use, operation and elevated master streams.
- D. Fire Hydrants
including types, location, use, inspection and testing.
- E. Portable Fire Extinguishers
including identification, classification, use operation and inspection.
- F. Breathing Apparatus
including identification, use, operation and inspection.
- G. Ropes, Knots and hitches
including identification, classification, inspection, tying of knots, tying of equipment, securing ropes and testing.
- H. Rope Procedures and Technical Applications
including rigging, rappelling and safety.
- I. Ventilation Tools
including identification, use and operation of cutting, breaking, air moving tools and equipment related to ventilation.
- J. Forcible Entry Tools
including identification, use, operation, procedures, methods and techniques of cutting, boring, fusing, sawing, battering, pulling, carrying, digging, prying, striking tools and equipment related to forcible entry.
- K. Miscellaneous Tools and Equipment
including identification, use and operation of any hand or power tool not covered in other sections, hoisting, pulling, lighting, generating, detection and wildland tools/equipment.

*Note: Accessory equipment includes all types of equipment utilized by fire personnel which is supplemental to the performance of that job, task or occupational function.

**PRIMARY SUBJECT CODE J ADMINISTRATION, MANAGEMENT
OR SUPERVISION**

Specific area of study:

Any training in the specific areas of study listed here:

- A. Personnel
including local, state and federal labor laws, recruitment, supervision and personnel management, leadership, evaluation and counseling, psychology, labor organization and relations, EEOC regulations, OSHA regulations, NIOSH and NFPA Standards.
- B. Dispatch
including public fire alarm systems, radio and telephone equipment operations, procedures, techniques and SOP's, basic dispatching procedures, computer aided dispatching, mutual aid coordination, resource ordering, emergency resource directory, tape recording systems, street cards and maps used in dispatching.
- C. Fire Service Organizations
including local, state and federal organizations.
- D. Planning
including short, medium and long range plans, evaluating and analyzing trends and changes in population, construction, technology and fire protection equipment and developing.
- E. Coordinating
including organizing and initiating work and delegating work and authority.
- F. Communications Skills (Verbal, Written, etc.)
including public speaking, active listening skills and report writing techniques.
- G. Public Relations
including developing public information presentations, displays and visual aids, developing lectures and communicating effectively with the news media.
- H. General Education (Training not covered in other Primary Subject Areas.)
including mathematics, physics, chemistry, sociology, psychology, etc.
- I. Supervision
including effective supervision techniques, conflict management, time management, team building, affirmative action practices, progressive discipline procedures, time reporting and performance evaluations.

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PRIMARY SUBJECT CODE J

(Continued)

- J. Management
including time, resource and personnel management techniques, developing reports, specifications, requisitions and budgets, systems of planning, organizing, directing, delegating, initiating and following up of work, developing policies, procedures and management controls and testing and evaluation techniques related to personnel recruitment.

- K. Orientation
including response area familiarization, building walkthroughs, rural/wildland familiarization, outside agency familiarization and ride-along on field units for non-emergency and emergency familiarization.

- L. Policies and Procedures
including General Orders, Standard Operating Procedures, Department Handbooks, MOU's, personnel regulations, retirement and workers compensation, time, training, injury and accident reports, personnel evaluation forms and conservation crew rules, regulations and use.

- M. Laws and Regulations
including local, state and federal laws and regulations.

- N. Physical Fitness
including personal fitness awareness, standards, evaluation and counseling.
(Does not include workout time, volleyball, etc.)

- O. Safety
including safety training, back injury prevention, etc.

PRIMARY SUBJECT CODE K INSTRUCTOR TRAINING*

Specific area of study:

Any training in the specific areas of study listed here:

- A. Methods of Instruction
 including concepts of learning, course development and lesson development.

- B. Instructional Techniques
 including planning, organizing and managing instructional activities.

- C. Materials Development
 including teaching aids, supplementary instruction sheets and assignment sheets.

- D. Evaluation Techniques
 including establishing and using standards, principles of testing and measurement, constructing tests, analyzing test and course results and maintaining training records.

* Note: Instructor training is defined as those learning activities directly associated with learning to teach. This does not include actual teaching except as a part of a specific assignment in a formal course.

PRIMARY SUBJECT CODE L EMERGENCY OPERATIONS

Specific area of study:

Any training in the specific areas of study listed here:

- A. Fundamentals of Fire Behavior
including classes of fires, theory and fundamentals of combustion, heat transfer and factors affecting fire behavior and development.
- B. Extinguishing Agents
including water, foams, powders, gases, application and use.
- C. Ground Ladder Evolutions
including carrying, raising, lowering, climbing, locking-in, footing, use above ground and use as improvised equipment.
- D. Hose Evolutions
including rolling, carrying, connecting, extending, operating, bundling, loading, utilizing lays, and connecting to standpipes, sprinkler systems and hydrants.
- E. Wildland Hose Evolutions
including progressive hose evolutions, mobile pumping procedures, hose lay techniques, rolling, bundling, carrying and loading.
- F. Fire Fighting Tactics and Strategy – Structural
- G. Fire Fighting Tactics and Strategy – High Rise
- H. Fire Fighting Tactics and Strategy – Wildland
- I. Shipboard Fire Fighting Evolutions
including use of portable and fixed pumps and stationary and portable firefighting appliances and equipment.
- J. Fire Fighting Tactics and Strategy – Transportation Accidents
including planes, boats and trains.
- K. Salvage and Overhaul

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PRIMARY SUBJECT CODE L

(Continued)

- L. Fire Fighting Tactics and Strategy – Major Disasters
 including natural, civil disturbance and war.

- M. Fire Fighting Tactics and Strategy – EMS/Multi-Casualty Incidents

- N. Air Operations
 including use of air operations to support structural, high rise, wildland, EMS
 and natural disasters.

- O. Mutual Aid
 including use of local, state and federal mutual aid systems and plans.

- P. Disaster Plans
 including use of local, state and federal plans.

- Q. Post Incident Analysis

- R. Live Fire Training Exercises

- S. Simulated Emergency Incidents
 including structural, high rise and wildland fires, transportation accidents,
 major disaster and EMS related incidents.

PRIMARY SUBJECT CODE M OFFICE AND CLERICAL SKILLS

Specific area of study:

Any training in the specific areas of study listed here:

- A. Clerical/Office Related Functions
including answering phones, filing, preparation of correspondence and other clerical functions.
- B. Computer Literacy
including database management, word processing, forms processing, training documentation, report writing and any other necessary functions.
- C. Files
including paper, electronic files and records management.
- D. Budgeting/Purchasing
including use of accounting systems, purchase orders and releases, central supply operations and inventory control techniques.
- E. Materials Management
including ordering supplies, request for repair services, requests for safety equipment, etc.

**PRIMARY SUBJECT CODE N CONSTRUCTION TECHNOLOGY AND
FIRE PROTECTION SYSTEMS**

Specific area of study:

Any training in the specific areas of study listed here:

- A. Building Construction
including terminology, fire control characteristics and effects of fire control operations on structural materials.
- B. Heating, Ventilation and Air Conditioning Systems
including terminology, fire department use and effects of fire spread.
- C. Built-in Fire Protection Systems
including sprinkler system components, inspection, testing, operation and restoration to service, and standpipe components, inspection, testing, operation and restoration to service.
- D. Building Utilities
including terminology, components, systems, hazards, inspection, testing, operation and restoration to service.
- E. Elevators
including terminology, components, systems, hazards, inspection, testing, operation and restoration to service.
- F. Building Demolition
including grounding of an elevated structure, slabs and foundation removal and building dismantling.
- G. Road Construction Tools and Equipment
- H. Road Construction Techniques and Procedures

PRIMARY SUBJECT CODE O HAZARDOUS MATERIALS

Specific area of study:

Any training in the specific areas of study listed here:

- A. Hazardous Materials Identification
including use of data, survey equipment and on-scene identification techniques.
- B. Hazardous Materials Incident Handling Techniques and Procedures
including risk assessment, emergency response equipment, control and containment techniques, evacuation procedures, decontamination and recovery techniques, etc.
- C. Radiological Incidents
including identification, monitoring and removal techniques.
- D. Pesticide Use and Safety
including application, mixing and storage techniques. (For Department Use Only!)
- E. Clandestine Drug Lab
including identifications, precautions, procedures and law enforcement liaison.
- F. Chlorine Safety and Response Program
- G. Hazardous Materials Inspection Practices
including permits, licenses, notices, citations, identification of common and special hazards, pre-planning and making inspections.
- H. Tactics and Strategy for Hazardous Materials Incidents
including transportation (maritime, aircraft, railroad, truck and common carrier) and pipeline emergencies.
- I. Planning and Conducting Hazardous Materials Disaster Drills
- J. Environmental Protection
- K. Terrorism Response

PRIMARY SUBJECT CODE P AIRCRAFT/AIRFIELD OPERATIONS

Specific area of study:

Any training in the specific areas of study listed here:

- A. Aircraft Familiarization
including fixed wing, lighter than air and rotary aircraft, ejection systems, pins, down locks, ordnance, composite fibers, LOX location, battery locations, entry points and danger areas.
- B. Aircraft Systems
including hydraulics, electronics, de-icing, fuel, oxygen and weapons.
- C. Airfield Familiarization
including runways, taxiways, ramps, parking areas and location of all structures on or about the airfield.
- D. Fire Fighting Strategy and Tactics and SOP's
- E. Crash Rescue Operations and SOP's
including evacuation procedures, aircraft access, ejection seat/canopy safety and pinning and extrication procedures.
- F. Emergency Landing SOP's
including on-ground procedures and in-air procedures for firefighting crews, hot brakes, tail pipe fires, EPU fires, internal engine fires, systems blow down, electric fires and thermal runaways.
- G. Live Fire Training – Aircraft/Airfield
including day and night drills.
- H. Special Hazards – Aircraft/Airfield
including nuclear ordnance, hydrazine, LOX and exotic metals.
- I. Airfield Communications
including radio procedures and hand signals.
- J. CFR Vehicles
including P-2R, P-4A, P-17, P-19, P-23, TAU, etc.
- K. Arresting Gear Procedures

(Continued Next Page)

PRIMARY SUBJECT CODE P

(Continued)

- L. Ejection Seats

- M. Required Reading
including NATOPS.

- N. Preventative Maintenance – Aircraft
including fixed wing and rotary wing, lubrication, inspection and test
procedures.

PRIMARY SUBJECT CODE R ICS and NWCG COURSES

Specific area of study:

Any training in the specific areas of study listed here:

- A. Introduction to ICS/I-100
- B. Basic ICS/I-200
- C. Intermediate ICS/I-300
- D. Advanced ICS/I-400
- E. Multi-Agency Coordination/I-401
- F. ICS for Executives/I-402
- G. Documentation Unit Leader/(R)I-342
- H. Situation Unit Leader/(R)I-346
- I. Demobilization Unit/(R)I-347
- J. Resources Unit Leader/(R)I-348
- K. Facilities Unit Leader/(R)I-354
- L. Ground Support Unit Leader/(R)I-355
- M. Supply Unit Leader/(R)I-356
- N. Food Unit Leader/(R)I-357
- O. Communications Unit Leader/(R)I-358
- P. Medical Unit Leader/(R)I-359
- Q. Cost Unit Leader/(R)I-362
- R. Compensation/Claim Unit Leader/(R)I-363
- S. Time Unit Leader/(R)I-365
- T. Procurement Unit Leader/(R)I-368
- U. Air Tanker Coordinator/(R)I-376
- V. Incident Commander/(R)I-400
- W. Safety Officer/(R)I-401
- X. Liaison Officer/(R)I-402
- Y. Information Officer/(R)I-403
- Z. Command and General Staff/(R)I-420

PRIMARY SUBJECT CODE S ICS and NWCG COURSES

Specific area of study:

Any training in the specific areas of study listed here:

- A. Planning Section Chief/(R)I-440
- B. Logistics Section Chief/(R)I-450
- C. Finance Section Chief/(R)I-460
- D. Air Operations Branch Director/(R)I-470
- E. Basic Fire Suppression Orientation/S-110
- F. Firefighter Training/S-130
- G. Advanced Firefighter Training/S-131
- H. Introduction to Wildland Fire Behavior/S-190
- I. Initial Attack Incident Commander/S-200
- J. Supervisory Concepts & Techniques/S-201
- K. Basic Information Officer/S-203
- L. Fire Operations in the Urban Interface/S-205
- M. Portable Pumps and Water Use/S-211
- N. Wildfire Power Saws/S-212
- O. Driving for the Fire Service/S-216
- P. Interagency Helicopter Training Guide/S-217
- Q. Crew Boss (Single Resource)/S-230
- R. Engine Boss (Single Resource)/S-231
- S. Dozer Boss (Single Resource)/S-232
- T. Tractor/Plow Boss (Single Resource)/S-233
- U. Firing Methods and Procedures/S-234
- V. Field Observer/S-244
- W. Display Processor/S-245
- X. Status/Check-In Recorder/S-248
- Y. Fire Business Management Principles/S-260
- Z. Basic Air Operatons/S-270

PRIMARY SUBJECT CODE T ICS and NWCG COURSES

Specific area of study:

Any training in the specific areas of study listed here:

- A. Intermediate Wildland Fire Behavior/S-290
- B. Incident Commander Extended Attack/S-300
- C. Leadership and Organizational Development/S-301
- D. Task Force/Strike Team Leader/S-330
- E. Fire Suppression Tactic/S-336
- F. Division Group Supervisor/S-339
- G. Helibase Manager/S-371
- H. Air Tactical Group Supervisor/S-378
- I. Introduction to Wildland Fire Behavior/S-390
- J. Operation Section Chief/S-430
- K. Training Specialist/S-445
- L. Advanced Wildland Fire Behavior/S-490
- M. Prescribed Fire for Burn Bosses/RX90
- N. Introduction to Fire Effects/RX340
- O. Smoke Management Technique/RX450
- P. Entry Level Dispatcher/D-105
- Q. Dispatch Recorder/D-110
- R. Support Dispatcher/D-310
- S. Introduction to Wildland Fire Prevention/P-101
- T. Inspecting Fire Prone Property/P-110
- U. Wildfire Origin and Cause Determination/P-151
- V. Wildland Fire Prevention Planning/P-301
- W. NIMS-800

REPORTING CODES FOR “TYPE OF TRAINING”

The following codes are to be used to explain what type of training was presented in the given subject area.

- A. Didactic Tested
- B. Didactic Untested
- C. Manipulative Tested
- D. Manipulative Untested
- E. Directed Study Tested
- F. Directed Study Untested
- G. Community College Hours

DIDACTIC means any instruction which can be associated with technical knowledge where no manipulative skills are required to be performed in the evaluation step of the instruction. Most classroom training involving lectures and discussion falls into this category.

MANIPULATIVE TRAINING means any instructional activity in which a manual job or task is performed during the evaluation step of instruction.

DIRECTED STUDY means any instructional activity in which the learning activities take place outside of the classroom or drill ground environments. This category includes evaluated reading assignments and self paced instruction.

COMMUNITY COLLEGE HOURS means any training done by or through an Educational Institution not associated with the California Fire Fighter Joint Apprenticeship Program. These hours are not reimbursable through the CFFJAC.